



RSWA BOARD OF DIRECTORS
Minutes of Regular Meeting
July 28, 2026

A regular meeting of the Rivanna Solid Waste Authority (RSWA) Board of Directors was held on July 28, 2026, at 2:00 p.m. at Albemarle County Service Authority, 168 Spotnap Road, Charlottesville, VA 22911.

Board Members Present: Sam Sanders (arrived at 2:17 pm), Jeff Richardson, Jeffrey Dumars, Ann Mallek, Lloyd Snook.

Board Members Absent: Steven Hicks, Mike Gaffney.

Rivanna Staff Present: Bill Mawyer, Phil McKalips, Lonnie Wood, Leah Beard, Deborah Anama, Jacob Woodson, David White, Jon Williams, Brian Ayala, Megan Shumate, Rheanna Daily, Austin Marrs.

Attorney(s) Present Valerie Long

1. CALL TO ORDER

Mr. Richardson convened the July 28, 2026, regular meeting of the Board of Directors of the Rivanna Solid Waste Authority at 2:00 p.m.

Mr. Richardson noted that Mr. Gaffney and Mr. Hicks were absent from today's meeting, and that Mr. Sanders was expected to arrive in the next few minutes.

2. AGENDA APPROVAL

Mr. Richardson asked if there were any changes or suggestions regarding the agenda. Hearing none, he asked if there was a motion.

Ms. Mallek moved that the Board of Directors approve the agenda. Mr. Snook seconded the motion, which carried unanimously (4-0). (Ms. Sanders, Mr. Hicks, and Mr. Gaffney were absent)

3. MINUTES OF PREVIOUS BOARD MEETING ON MAY 26, 2026

Mr. Richardson asked if there were any comments or changes to the minutes of the previous meeting. Hearing none, he asked if there was a motion.

Ms. Mallek moved that the Board of Directors approve the minutes from the previous meeting on May 26, 2026. Mr. Dumars seconded the motion, which carried unanimously (4-0). (Mr. Sanders, Mr. Hicks, and Mr. Gaffney were absent)

4. RECOGNITION

There was none.

5. EXECUTIVE DIRECTOR'S REPORT

Bill Mawyer, Executive Director, stated he would like to recognize new employees that had joined their team for both the Water and Sewer Authority and the Solid Waste Authority. He introduced Brian Ayala was their new Director of Information and Operational Technology. He stated Mr. Ayala came to them from Bakersfield, California, with a BA in Communications from California State University. He introduced Megan Shumate as their new Human Resources Manager. He stated Ms. Shumate came to them from Pennsylvania with a BS in General Psychology from the University of Pennsylvania.

He introduced Rheanna Daily as their Grants and Sustainability Program Coordinator. He stated Ms. Daily came to them from Alaska and had a BA in Human Development from the State University of New York in Oswego. She stated that she worked for six years with the Kenaitze Indian Tribe in Kenai, Alaska, with their elder's program, doing a lot of grant management reporting. She stated she was hoping to transfer some of those skills and learn a lot about the utility and solid waste industries.

Mr. Mawyer stated the transfer operation at the Ivy Solid Waste Center continued to increase in comparison to June 2025. They transferred about 277 tons per day in June 2026, a 23% increase over June 2025. They were staying under their daily permit limit of 450 tons. He reported they completed the spring Special Waste Collection Program in May. They collected about 23,000 pounds of appliances from the City and County, along with about 200 customers participating in the tire collection, so these were very successful events. He stated they were planning now for the fall event to be held in September and October.

Mr. Snook asked if tires could be recycled or reused in any way.

Mr. Mawyer stated that as he recalled, they were used for playground materials in the past, but he was not sure what else.

Phil McKalips, Director of Solid Waste, stated that the most common use he knew of was fuel for power generation.

Mr. White noted they were used for blasting mats in commercial blasting, as well.

Mr. Mawyer stated that as they were in hurricane season, they had a meeting to go through the Rivanna Emergency Operations Plan and the Rivanna Emergency Response Plan with managers, discussing what they should do if they had an emergency such as a hurricane. They went through their continuity of operations plan to remind the team about who was in charge of the departments if managers were unavailable. He stated that if Rivanna Admin facilities at Moores Creek were unavailable, they would establish headquarters at the South Rivanna Water Treatment Plant. If that facility was not available, they would transfer operations to the Observatory Water Treatment Plant.

Mr. Mawyer explained they had a plan for Solid Waste during emergency events because debris removal would be a critical element of a post-event cleanup. He stated they were excited to celebrate the opening of the Baling facility last week at Ivy. That was an outstanding event with a lot of people joining in. He stated the contractor flew in from California and participated, as

well as some elected officials. They all got to see the 16,800-square-foot facility that the City and the County sponsored for Rivanna, which they were excited to have underway.

Mr. Mawyer reported that they processed about 2,300 tons of recycling materials last year; not all of those would go through our baling facility, but a lot of them would. He stated they processed mixed paper, cardboard, and plastics. He stated they would have two baling machines and 11 bays for the trailers to transport the bales away. They were really excited to get that facility underway and relocate from their current Meade Avenue location. He stated they appreciated the City and the County sponsoring the new facility which was essential for an effective recycling program.

Mr. Richardson thanked Mr. Mawyer for the report. He asked if there were questions from Board members about anything that their Executive Director covered in the report.

Mr. Richardson stated that it was impressive when they went on to the Ivy facility grounds to see how they had strategically grown, and how they were trying to serve the public and use the facilities to grow their footprint and expand services. He stated it was going to help them with their recycling numbers and waste stream reduction, and he credited their staff for doing outstanding work at the ISWRC. He stated it was really impressive to see.

Mr. Mawyer stated he appreciated those compliments and agreed their staff did great work at Ivy and at all of our solid waste facilities. He added that they got a call from the Environmental Protection Agency last week and learned that Administrator Lee Zeldin wanted to come visit the Ivy Recycling Facility to see how they operated the facility, particularly the oyster shell program. He stated the Administrator was unable to visit due to a schedule conflict, but it was nice they were noticed in Washington for their outstanding programs.

6. ITEMS FROM THE PUBLIC

Matters Not Listed for Public Hearing on the Agenda

There were none.

7. RESPONSES TO PUBLIC COMMENTS

There were no comments from the public; therefore, there were no responses.

99 **8. CONSENT AGENDA**

100 *a. Staff Report on Finance*

101 *b. Staff Report on Ivy Solid Waste and Recycling Center*

102 *c. Staff Report on Administration and Communications*

103 *d. Approval of Term Contract for Scale Maintenance and Support Services (RFP #26-05) -*
104 *Apple Valley Scale Company*

105 *e. Approval of Term Contract for Household Hazardous and Electronic Waste Disposal*
106 *Services (IFB #414) - Arcwood Environmental*

107 **Mr. Snook moved that the Board of Directors approve the consent agenda. Ms. Mallek**
108 **seconded the motion, which carried unanimously (5-0). (Mr. Hicks and Mr. Gaffney were**
109 **absent)**

110 **9. OTHER BUSINESS**

111 *a. Presentation and Consider Vote to Approve to Award Construction Contract for the*
112 *Sediment Basin Rehabilitation Project (IFB #444): Ridgetop Excavating, LLC*
113

114 David White, III, Project Engineer, gave a presentation on the Sediment Basin Rehabilitation
115 Project for the ISWRC. He explained that the reason they were rehabilitating the sediment basin
116 was because it needed to be regraded and the outlet structure was deteriorated. As part of the
117 repair process for the sediment basins, they were going to replace the concrete risers, reestablish
118 the grade of sediment basins, and provide an access route.

119 Mr. White stated for this project they had five competitive bids, and they ranged from nearly
120 \$350,000 to just over \$2.5 million. He stated that the original lowest bidder was disqualified
121 because he was not a registered Class A contractor, as required by the bid documents. Award
122 was recommended to the second-lowest bidder, which was Ridgetop Excavating from
123 Waynesboro. He stated the construction schedule to complete the project was September to
124 December 2026, so it was a relatively short project.

125 Mr. Mawyer asked if there were trees in the existing sediment basin that had to be removed.

126 Mr. White replied that they would be removing some trees to get to the sediment basin, but there
127 were no trees in the sediment basin that had to be removed.

128 Ms. Mallek asked if it was more of a detention and soak-in as opposed to a biofilter.

129 Mr. White replied yes; any of the runoff coming from the mulch area was going to be captured
130 in that sediment basin.

131 Ms. Mallek asked if it was only intended to serve that mulch area as opposed to the entire
132 facility.

133 Mr. White stated it was for the entire Ivy facility, but mainly because of the mulch area.

134 **Ms. Mallek moved that the Board of Directors authorize the Executive Director to execute**
135 **a construction contract with Ridgetop Excavating, LLC for a total amount of \$670,000 and**
136 **to prove any change orders to the construction contract necessary for completion of work**
137 **not to exceed 15% of the original construction contract award. Mr. Sanders seconded the**
138 **motion, which carried unanimously (5-0). (Mr. Hicks and Mr. Gaffney were absent)**

139 *b. Presentation: Composting History and Recycling Overview*

140 Phil McKalips, Director of Solid Waste, stated composting had been discussed with City Council
141 recently, so staff thought it was a good time to give the Board of Directors an update on what
142 Rivanna's involvement in composting had been in the community and also to tag on a quick
143 recap on their recycling efforts. He explained that composting at Rivanna started out in the
144 1990s. It consisted of an ag-bag type system with food material from ConAgra in Crozet.

145 Mr. McKalips stated they had a lot of problems with contamination, packaging, and plastics
146 getting into the material, as well as the production of objectionable odors because they were
147 getting a lot of meat product. He stated that ConAgra made meat pies, so a lot of that material
148 ended up in the compostable material, and then it became objectionable.

149 Mr. Snook asked if it was because of the presence of meat, or if it was due to the amount in the
150 compost.

151 Mr. McKalips replied it was the presence as well as the way it was being handled. He stated that
152 to create good compost, it was all about balancing the ratio of food and woody materials. He
153 stated they were not able to get a good balance there because of the amount of liquids, fats, oils,
154 from the meat pies. He stated that furthermore, doing it in an ag bag system was very easy for the
155 mixture to go anaerobic, causing objectionable odors.

156 Mr. Snook asked if citizens could still put meat scraps into their compost they took to Ivy.

157 Mr. McKalips replied yes, and they took that type of material all the time. He stated that now,
158 they could take fats, oils, greases, meat, anything organic because at Panorama Farms, it was
159 processed with enough bulking agent and other material so it had the ability to break down.

160 Ms. Mallek asked if Panorama was aware they were receiving meat products, because they used
161 to only take greens.

162 Mr. McKalips confirmed they did. He stated that for a period, RSWA took their used cooking oil
163 material directly to Panorama and they would mix it in with the rest of their compost. He stated
164 they had offered compostable food waste collections at McIntire for many years, although he
165 was unsure of when it started. Biosolids were composted at Moores Creek, but that ended in
166 2007 to mitigate odors in the community. He stated at Ivy, for a period, they worked with the
167 University of Virginia and Black Bear Composting to run a composting operation. The material
168 was generally mostly food waste from UVA. Initially, it went to McGill in Waverly, which was
169 where their biosolids went, and then Black Bear started taking food waste to their facility in
170 Crimora.

171 Mr. McKalips stated that at that time, McIntire's compostable food waste was going to one place
172 and Ivy's was going to another. He stated in 2024, they went out to the competitive procurement
173 process, and a company from Richmond, Natural Organic Process Enterprises (NOPE), won the
174 contract. Now, all their material from both sites goes to Panorama Farms. Also, back in 2019,
175 they had Craig Coker, a very well-known composting specialist from Troutville, conduct a
176 feasibility study on what it would take for us to do composting in the community.

177 Mr. McKalips stated that they looked at the existing composting operations, both in the City and
178 the County, added in a bunch of demographic information from Weldon Cooper, and evaluated
179 three different possibilities: food waste composting; biosolids only composting; or a combination
180 of the two mixed together. From an economic standpoint, they recommended that it would be
181 most cost-effective to continue to do food waste composting separate from biosolids, but that
182 both of them to be done at off-site facilities; it did not make economic sense for them to set up a
183 facility at Ivy to compost food waste.

184 Mr. McKalips explained that though they could do that, they would need to get a permit from the
185 Department of Environmental Quality, more staff, and additional equipment. They had space, so
186 it was something they could consider in the future. He stated elsewhere in the community, the
187 City had run a composting program with Black Bear at the City market and at the Downtown
188 Mall. RSWA expanded our food waste collection to Ivy, and were planning on providing that
189 service at the Northern Convenience Center when that opened in future years.

190 Mr. McKalips stated they decided against offering composting at the Southern Albemarle facility
191 because of bears. He stated he was unsure of the validity of the concern until they installed
192 cameras down there, and they saw that they had bear visitors often walking through the site. He
193 stated that they did not want to create potential bait for the bears. They would have to consider it
194 on a case-by-case basis in the future for their facilities. Mr. McKalips stated that it was also
195 understood that the County had hired a consultant to look at the feasibility for composting in the
196 urban ring or throughout the County.

197 He next discussed Rivanna's recycling programs. He explained that they continued to do source-
198 separated recycling at Ivy, McIntire and Southern Albemarle. As Mr. Mawyer had mentioned,
199 they were transitioning operations from the Meade Avenue paper sort and baling facility. He
200 stated that with the construction of the Northern Convenience Center, they hoped to include in
201 the 2028 budget which he would be presenting in about two months.

202 Mr. McKalips stated they had not changed what they were recycling right now as far as their
203 fiber and paper products. They were still processing around 2,300 tons per year. He provided a
204 graphic that depicted what they collected, where it went, and the amount of mileage required to
205 transport the material to processing destinations. RSWA provided hauling except for refuse that
206 was hauled outside Virginia; plastic and glass recycling is hauled to Raleigh and Wilson, North
207 Carolina. He stated Raleigh was the sorting facility for plastics and Wilson was the sorting
208 facility for glass.

209 Mr. McKalips stated contractors hauled the glass and plastic containers because our drivers are
210 not allowed to haul out of state. He stated Winchester was the destination for plastic film and
211 Piankatank River was the destination for their oyster shell program. He stated looking into the

212 future, they were working with Sunoco to consider taking number five plastics, and that included
213 items like yogurt containers and margarine containers made from polypropylene. They would
214 add that into their #1 and #2 plastics collections. He stated he did not see that costing much other
215 than maybe doing some new signage.

216 Mr. McKalips emphasized that the baling facility was an incredible asset. They were going to
217 find many new uses for it and ways to serve the community. These will explore new programs
218 including curbside receipts for the transfer station. He stated they were looking forward to
219 opening the Northern Convenience Center in 2028, if it continued to stay in the budget.

220 Ms. Mallek asked Mr. McKalips if the market for buying or selling recycled plastics and
221 recycled materials had improved at all, or if it still was basically being all hauled away into the
222 trash.

223 Mr. McKalips replied that the market for plastics recycling had not improved recently. While
224 some recycling materials were currently in high demand, the market fluctuated. Our products
225 were being recycled and were not discarded into the waste stream.

226 ***10. OTHER ITEMS FROM BOARD/STAFF NOT ON THE AGENDA***

227 There were none.

228 (Motion and vote to Recess the RSWA Board Meeting)

229 **Ms. Mallek moved that the Board of Directors recess the RSWA Board Meeting. Mr.**
230 **Sanders seconded the motion, which carried unanimously (5-0). (Mr. Hicks and Mr.**
231 **Gaffney were absent)**

232 (Motion and vote to Reconvene the RSWA in a Combined Session with the RWSA)

233 **Ms. Mallek moved that the Board of Directors reconvene the RSWA in a Combined**
234 **Session with the RWSA). Mr. Sanders seconded the motion, which carried unanimously (5-**
235 **0) by roll call vote. (Mr. Hicks and Mr. Gaffney were absent)**

236 (Combined Session with the RWSA)

237 ***11. CLOSED MEETING - PERSONNEL***

238 (Motion, second and roll call vote to enter into a combined closed session to discuss confidential
239 information related to confidential performance evaluations, goals and objectives of specific
240 personnel as permitted by the personnel exemption at Section 2.2-3711-A(1) of the Code of
241 Virginia)

242 **Ms. Mallek moved that the Board of Directors enter into a combined closed session with**
243 **the Rivanna Water & Sewer Authority to discuss confidential information related to**
244 **confidential performance evaluations, goals and objectives of specific personnel as**
245 **permitted by the personnel exemption at Section 2.2-3711A(1) of the Code of Virginia. Mr.**

246 **Snook seconded the motion, which carried unanimously (5-0) by roll call vote. (Mr. Hicks**
247 **and Mr. Gaffney were absent)**

248 (Motion, second and roll call vote to certify the closed session)

249 **Ms. Mallek moved that the Board of Directors hereby certifies by recorded vote that, to the**
250 **best of each member's knowledge, only public business matters lawfully exempted from the**
251 **open meeting requirements of the Virginia Freedom of Information Act and identified in**
252 **the motion authorizing the closed meeting were heard, discussed or considered in the closed**
253 **meeting to which this certification resolution applies. Mr. Snook seconded the motion,**
254 **which carried unanimously (5-0) by roll call vote. (Mr. Hicks and Mr. Gaffney were**
255 **absent)**

256 **Mr. Sanders moved that the Board of Directors approve a 3% merit adjustment to the**
257 **Executive Director, consistent with the department's merit policy. Ms. Mallek seconded the**
258 **motion, which carried unanimously (5-0) by roll call vote. (Mr. Hicks and Mr. Gaffney**
259 **were absent)**

260 (Complete and close the RWSA meeting, then complete and close the RSWA meeting)

261 ***12. ADJOURNMENT***

262 The meeting adjourned at 4:35 p.m.

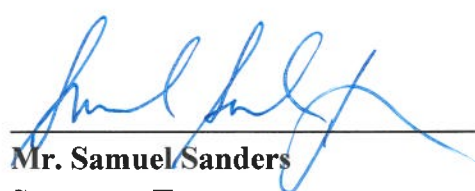
263 Respectfully submitted,

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Mr. Samuel Sanders
Secretary-Treasurer

